



Crosscutting Working Group: AAM Partnership Strategy - Agenda

November 17, 2020			
General Session			
Time (ET)	Topic	Speaker	Location
11:00AM – 11:05AM	Introduction	Davis Hackenberg	YouTube Live Stream & Conferences.io [Conferences.io Link Here] **NOTE: The YouTube Live Stream link will be posted to the <u>registration site</u> and <u>AEWG Portal</u> 15 minutes prior to the start of the meeting, 10:45AM ET.
11:05AM – 11:10AM	NASA Welcome	Jon Montgomery	
11:10AM – 11:20AM	AAM Overview	Davis Hackenberg	
11:20AM – 11:35AM	ACO Partnership Process	Colin Theodore	
11:35AM – 11:55AM	National Campaign Overview	Starr Ginn	
11:55AM – 12:15PM	General Session Q&A	Davis Hackenberg Colin Theodore Starr Ginn **And Other NASA Annex Representatives	
Transition to Breakouts (5 minutes)			
Breakout Sessions			
Time (ET)	Topic	Speaker	Location
12:20PM – 1:00PM (Choose one)	Breakout 1: <ul style="list-style-type: none"> NC-1 Schedule Flight Annex Information Exchange Annex 	Starr Ginn	MS Teams [Meeting Link Here]
	Breakout 2: <ul style="list-style-type: none"> NC-2 Schedule CNSI Annex AFCM Annex 	Kenneth Goodrich Paul Nelson Mary Stringer	MS Teams [Meeting Link Here]
	Breakout 3: <ul style="list-style-type: none"> Infrastructure Annex Community Annex Airspace Annex Crashworthiness Annex 	Shivanjli Sharma Nancy Mendonca Kevin Witzberger Carl Russell	MS Teams [Meeting Link Here]

** This agenda may be subject to modification.*

FREQUENTLY ASKED QUESTIONS (FAQs)

Do I need to register?

Yes! To register, enter <https://nari.arc.nasa.gov/crosscuttingwgregistration> into your browser and follow the instructions on the webpage. *Please note there is only 1 registration option for this meeting.*

What platforms will we be using?

- For the **General Session** (11:00AM – 12:15PM ET / 8:00AM – 9:15AM PT), you will have the ability to view the session in real time through a YouTube Live Stream and ask written questions through the conferences.io platform.
 - The YouTube Live Stream link will be available on the NARI registration site and AEWG Portal **15 minutes prior** to the start of the meeting.
- For the **Breakout Sessions** (12:20PM – 1:00PM ET / 9:20AM – 10:00AM PT), you will have the ability to interact directly with the breakout moderator and speakers through the MS Teams platform.
 - You can access the individual breakout rooms through the MS Teams meeting links in the agenda chart above.



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How will the discussion be handled?

- For the **General Session** (11:00AM – 12:15PM ET / 8:00AM – 9:15AM PT), we will be utilizing conferences.io for Q&A. You will enter your questions in the conferences.io link and the presenter will verbally share the questions (and answers) with everyone in the YouTube live stream. [Conferences.io](https://conferences.io) has the ability for you to up-vote questions which moves them to the top of the list.
 - To access conferences.io for the Q&A, enter <https://arc.cnf.io/sessions/ww7e/#!/dashboard> into your browser.
 - We will not be taking verbal or written questions through YouTube. However, you will need use the meeting specific YouTube Live Stream link to see the slides and hear the discussion.
- For the **Breakout Sessions** (12:20PM – 1:00PM ET / 9:20AM – 10:00AM PT), we will be utilizing the microphone, chat, and “Raise your hand” features on the MS Teams platform. To ensure that we can do this in an organized fashion, we have laid out a few ground rules:
 - Leave your cameras/webcams off to preserve WiFi bandwidth.
 - Enter comments/questions in the chat function on the right side of the screen.
 - The moderator will record and respond to the chat messages as applicable; or
 - Call on the participants to voice their comments/questions and provide more clarity.
 - Click the “Raise your hand” button to notify the moderator that you would like to verbally comment/ask a question.
 - The moderator will (to the best of their ability) call on each of you in the order that your (virtual) hands are raised.
 - Use your mute/unmute button (i.e. remain on mute unless you have been selected to speak).
 - Speak loudly and clearly.
 - You will be given up to 90 seconds (1.5 minutes) to verbally comment/ask a question. Brevity is greatly appreciated as it will allow more audience members to participate.
 - Say your name and affiliation before you begin speaking.
 - Please ensure all verbal or written communications are professional and relevant to the meeting.

Will the meeting recording and presentation materials be shared?

Yes, the session will be recorded. In addition, the meeting recording and presentation materials that are approved for distribution will be shared on the [NARI registration site](#) and [AEWG Portal](#) within a week or so of the event.